

Program Requirements



Complete TWO introductory certificates: <i>(One introductory certificate from Ensign College may be counted)</i>	Administrative Assistant (BYU-Idaho)
	Entrepreneurship (BYU-Idaho)
	Family History Research (BYU-Idaho)
	Commercial Fundamentals (BYU-Idaho)
	Web & Computer Programming (BYU-Idaho)
	Graphic Design Fundamentals (BYU-Idaho)
	Teaching English as a Foreign Language (TEFL) (BYU-Idaho)
	Health Analysis (BYU-Idaho)
	Family Relations (BYU-Idaho)
	Basic Accounting (Ensign College)
	Hospitality & Tourism Management (Ensign College)
	Medical Billing and Coding Fundamentals (Ensign College)
	Project Management (Ensign College)
Social Media Marketing (Ensign College)	
Technical Support Engineer (Ensign College)	
Complete ONE advanced certificate:	Advanced Family History Research (BYU-Idaho) <i>Students must first complete Family History Research</i>
	Business & Leadership Skills (BYU-Idaho) <i>Students must first complete Administrative Assistant, Commercial Fundamentals, Entrepreneurship, or TEFL</i>
	Family Services (BYU-Idaho) <i>Students must first complete Family Relations</i>
	Health Data (BYU-Idaho) <i>Students must first complete Health Analysis</i>
	Web Development (BYU-Idaho) <i>Students must first complete Web & Computer Programming</i>
Complete additional required courses:	GS 497 Professional Projects 2
	BUS 321 Organizational Leadership 3
	BUS 374 Social Innovation 3

COMPLETE ALL GENERAL EDUCATION AND RELIGIOUS EDUCATION REQUIREMENTS, INCLUDING 30 UPPER-DIVISION CREDITS (300 OR 400 LEVEL COURSES), AT LEAST 30 CREDITS TAKEN IN RESIDENCY, AND A MINIMUM CUMULATIVE GRADE POINT AVERAGE OF 2.0.

Light Computing: Laptop required with ability to run Microsoft Office apps like Word and Excel.

Recommended Degree Plan Example

We recommend taking courses in the order listed below so you can finish your bachelor's degree in three and a half years (21 blocks). You can take 1–4 courses each block based on your availability. You will need to add the courses for your introductory certificate (see end of document). **As a professional studies student, you will need to create your own program plan based on the certificates you have selected.**

BLOCK ORDER	COURSE CODE	COURSE NAME	CREDITS
1	PC 101	Life Skills	3
	REL 250A	Jesus Christ & His Everlasting Gospel	1
2	PC 102	Professional Skills	3
	REL 250B	Jesus Christ & His Everlasting Gospel	1
3	PC 103	University Skills	1
		First Introductory Certificate Course #1 (see below)	#
PathwayConnect Completed			
4		First Introductory Certificate Course #2 (see below)	#
		First Introductory Certificate Course #3 (see below)	#
5		First Introductory Certificate Course #4 (see below)	#
	REL 275A	Teachings and Doctrine of the Book of Mormon	1
6		First Introductory Certificate Course #5 (see below)	#
	REL 275B	Teachings and Doctrine of the Book of Mormon	1
First Introductory Certificate (BYU-Idaho/Ensign College) Completed			
7	WRIT 101	Writing in Professional Contexts- General Education Course	3
	GS 170	Career Development- General Education Course	1
8		Second Introductory Certificate Course #1 (see below)	#
	REL 225A	Foundations of the Restoration	1
9		Second Introductory Certificate Course #2 (see below)	#
	REL 225B	Foundations of the Restoration	111
10		Second Introductory Certificate Course #3 (see below)	#
		Second Introductory Certificate Course #4 (see below)	#
11		Second Introductory Certificate Course #5 (see below)	#

	REL 200A	The Eternal Family	1
Second Introductory Certificate (BYU-Idaho/Ensign College) Completed			
12	MATH 108X	Math for the Real World- General Education Course	3
	REL 200B	The Eternal Family	1
13	FCS 160	Family Leadership and Resource Management- General Education Course	3
	BUS 301	Advanced Writing in Professional Contexts- General Education Course	3
14		Advanced Certificate Course #1 (see below)	#
	REL 290A	The Divine Gift of Forgiveness	1
Professional Studies Associate Degree (BYU-Idaho) Completed			
15		Advanced Certificate Course #2 (see below)	#
	REL 290B	The Divine Gift of Forgiveness	1
16		Advanced Certificate Course #3 (see below)	#
	PUBH 132	Personal Health & Wellness- General Education Course	3
17		Advanced Certificate Course #4 (see below)	#
	REL 333A	Teachings of the Living Prophets	1
18		Advanced Certificate Course #5 (see below)	#
	HUM 110	Discovery & Discernment Through the Arts- General Education Course	3
Advanced Certificate (BYU-Idaho) Completed			
19	GESCI 110	Sustaining Human Life- General Education Course	3
	REL 333B	Teachings of the Living Prophets	1
20	PEACE 101	Conflict and Peace- General Education Course	3
	GS 497	Professional Projects- General Education Course	2
	REL 280A	Answering My Gospel Questions	1
21	BUS 321	Organizational Leadership- General Education Course	3
	REL 280B	Answering My Gospel Questions	1
	BUS 374	Social Innovation- General Education Course	3
		Complete additional elective courses offered at BYU-Idaho to earn a minimum of 90+ credits	
Professional Studies Bachelor's Degree (BYU-Idaho) Completed			

Graduation Requirements:

- Complete all General Education and Religious Education requirements
- Complete 30 upper-division credits (300 or 400 level courses)
- Complete at least 30 credits in residency (taken directly from the awarding institution)
- Earn a minimum cumulative grade point average of 2.0
- Complete additional elective credits to meet the 90-credit graduation requirement

Introductory Certificate Options (Chose two certificates- only one Ensign College certificate can be used)

Administrative Assistant Certificate (BYU-Idaho)		
COURSE CODE	COURSE NAME	CREDITS
BUS 105 or BUSPC 105	Spreadsheet Essentials	3
BUS 129	Office Procedures	3
BUS 240	Word Processing I	3
BUS 180	Introduction to Financial Management <i>Formerly Cycle of Cash</i>	3
Entrepreneurship Certificate (BYU-Idaho)		
COURSE CODE	COURSE NAME	CREDITS
BUS 116 or BUSPC 116	Starting a Business	3
BUS 117	Growing a Business	3
BUS 118	Expanding a Business	3
BUS 119	Strengthening a Business	3
Family History Research Certificate (BYU-Idaho)		
COURSE CODE	COURSE NAME	CREDITS
FHGPC 101 or FHGEN 101	Introduction to Family History & Genealogy	3
FHGEN 120	Internet and Computer Skills	3
FHGEN 130	Paleography	3
FHGEN 241	Intro to Family History Research, Part One: Record Groups and Methodology	3
FHGEN 242	Intro to Family History Research, Part To: Analysis of Research Evidence	3
Commercial Fundamentals Certificate (BYU-Idaho)		
COURSE CODE	COURSE NAME	CREDITS
BUS 105 or BUSPC 105	Spreadsheet Essentials	3
COMM 150	Interpersonal Theory and Practice	3
MKT 120	Marketing Foundations <i>Formerly Sales and Customer Service</i>	3
BUS 180	Introduction to Financial Management <i>Formerly Cycle of Cash</i>	3
Web & Computer Programming Certificate (BYU-Idaho)		
COURSE CODE	COURSE NAME	CREDITS
CSE 110 or CSEPC 110	Programming Building Blocks	2
CSE 111	Programming with Functions	2
WDD 130	Web Fundamentals	2
WDD 131	Dynamic Web Fundamentals	2

WDD 231	Web Frontend Development I	2
CSE 210	Programming with Classes	2
Graphic Design Fundamentals Certificate (BYU-Idaho)		
COURSE CODE	COURSE NAME	CREDITS
ART 125 or ARTPC 125	Adobe CC Basics	3
ART 130	Introduction to Graphic Design	3
ART 230	Typography	3
ART 235	Graphic Design	3
Teaching English as a Foreign Language (TEFL) (BYU-Idaho)		
COURSE CODE	COURSE NAME	CREDITS
TESOL 101 or TESPC 101	Introduction to TESOL	3
TESOL 102	TESOL Pedagogy I	3
TESOL 103	TESOL Pedagogy II	3
TESOL 104	English Grammar for TESOL	3
TESOL 105	TESOL Practice	1
Health Analysis Certificate (BYU-Idaho)		
COURSE CODE	COURSE NAME	CREDITS
PUBH 105 or PBHPC 105	Applied Health Essentials	3
BUS 105	Spreadsheets Essentials	3
PUBH 220	Health and Disease	3
PUBH 480	Global Health	3
OSH 310	Environmental Health	3
Family Relations Certificate (BYU-Idaho)		
COURSE CODE	COURSE NAME	CREDITS
FAML 160 or FAMPC 160	Family Relations	3
FAML 100	The Family	3
CHILD 210	Child Development	3
FAML 320	Parenting <i>Formerly FAML 220 Parenting</i>	3
FCS 340	Money Management	3
Basic Accounting Certificate (Ensign College)		
COURSE CODE	COURSE NAME	CREDITS
BUS 105 or BUSPC 105	Spreadsheet Essentials	3
ACC 101	Financial Accounting I	3
COMM 122	Interpersonal Communications	3
FIN 102	Personal Finance	3
ACC 208	Quickbooks Online	3
Hospitality & Tourism Management Certificate (Ensign College)		

COURSE CODE	COURSE NAME	CREDITS
BUS 113 or BUSPC 113	Introduction to Hospitality & Tourism	3
BUS 133	Teams & Relationships in Hospitality	3
BUS 153	Accommodations & Lodging Operations	3
BUS 233	Food & Beverage Industry	3
BUS 243	Hospitality & Tourism Financial Management	3
Medical Billing and Coding Fundamentals Certificate (Ensign College)		
COURSE CODE	COURSE NAME	CREDITS
MCO 180 or MCOPC 180	Introduction to Medical Billing & Coding	3
MCO 210	Body Systems 1	2
MCO 211	Body Systems 2	2
MCO 212	Body Systems 3	2
MCO 220	Medical Coding 1	2
MCO 221	Medical Coding 2	2
MCO 222	Medical Coding 3	2
Project Management Certificate (Ensign College)		
COURSE CODE	COURSE NAME	CREDITS
PM 140 or PMPC 140	Intro to Project Management	3
CS 160	Agile Project Management	3
SCM 125	Introduction to Supply Chain Management & Operations	3
SCM 223	Quality Management	3
PM 200	Advanced Project Management	3
Social Media Marketing Certificate (Ensign College)		
COURSE CODE	COURSE NAME	CREDITS
DM 105 or DMPC 105	Introduction to Social Media Marketing	3
DM 120	Digital Marketing Strategy	3
DM 150	Digital Marketing Analytics	3
SMM 130	Social Media Marketing Content	3
DM 160	Digital Marketing Advertising	3
Technical Support Engineer Certificate (Ensign College)		
COURSE CODE	COURSE NAME	CREDITS
IT 102 or ITPC 102	PC Hardware Technician	3
CS 104	Foundations of Applied Programming	3
IT 125	Introduction to Information Technology	3
IT 235	Cloud Server Administration	3
IT 255	Networking Fundamentals	3

Advanced Certificate Options

Advanced Family History Research Certificate (BYU-Idaho)		
COURSE CODE	COURSE NAME	CREDITS
FHGEN 340	Genealogical Writing	3
FHGEN 350	Research in Geographic Regions	3
FHGEN 352	Introduction to Genetic Genealogy	3
FHGEN 411	Research Methodology	3
FHGEN 499	Preparing for a Professional Genealogy Credential	3
Business & Leadership Skills (BYU-Idaho)		
COURSE CODE	COURSE NAME	CREDITS
BUS 115	Applied Spreadsheets and Analysis <i>Formerly Business Applications</i>	3
ACCTG 180	Survey of Accounting	3
ECON 100	Essentials of Economics	3
FIN 300	Business Finance	3
BUS 321	Organizational Leadership	3
Web Development Certificate (BYU-Idaho)		
COURSE CODE	COURSE NAME	CREDITS
ITM 111	Introduction to Database	3
WDD 330	Web Frontend Development II	3
CSE 340	Web Backend Development I	3
CSE 341	Web Backend Development II	3
WDD 430	Web Full-Stack Development	3
Health Data Certificate (BYU-Idaho)		
COURSE CODE	COURSE NAME	CREDITS
BUS 115	Applied Spreadsheets and Analysis <i>Formerly Business Applications</i>	3
MATH 124	Fundamentals of Statistics	3
PUBH 250	Health Data Essentials	3
PUBH 370	Epidemiology	3
PUBH 391	Research Methods	3
Family Services Certificate (BYU-Idaho)		
COURSE CODE	COURSE NAME	CREDITS
FAML 360	Family Stress and Coping	3
FAML 420	Helping Relationship	3
PUBH 460	Drugs of Use & Abuse	3
FAML 360	Child & Family Advocacy	3
FAML 445	Teaching Family Life Education	3